

DENTAL OFFICE MANAGER

Hudec Dental Associates Inc. is a growing network of neighborhood dental offices dedicated to providing superior services for over 30 years. Due to expanding work load, we have a full-time opportunity for an Office Manager.

Responsibilities include quality patient services, staff management, office administration and continued production growth. Qualified candidates must have 2+ years of supervisory experience in a dental atmosphere; have superior customer service skills, a solid knowledge of business administration and strong computer skills.

Join Cleveland's premier team of dental professionals by submitting a resume to

Hudec Dental
Attn: HR,
3329 Broadview Rd.
Cleveland, Ohio 44109

fax to 216.485.1257, or email hr10@hudecdental.com.

www.hudecdental.com EOE